

POSITION 2.**DIRECTORATE ENERGY****Division: Energy Planning and Research****Subdivision: Energy Planning**

Post Designation:

ECONOMIST GRADE 8

1x Post:

Windhoek

Salary Scale:

N\$220 828-263 911

Benefits:

Housing Allowance: N\$13 080 p.a

Transport Allowance: N\$7 680 p.a



Minimum requirements: A relevant B. degree or equivalent qualification on NQF L7 majoring in one or more of the following areas: Economics, Energy or Environmental Management.

Additional Requirements: Applicant should have a sound knowledge on the Electricity Supply Industry. The applicant should have strong presentation skills, communication skills, report writing skills and management skills; and should be computer literate.

Key Responsibilities:

- Conduct research and analyze energy economics issues;
- Conduct surveys and collect data;
- Analyze data using mathematical models and statistical techniques;
- Prepare reports, tables, charts and present results;
- Liaise with stakeholders in the Electricity Supply Industry;
- Provide technical, administrative and logistical support;
- Perform any other duties as may be delegated.

POSITION 3.**DIVISION: MINERAL RIGHTS & RESOURCE DEVELOPMENT****Subdivision: Mineral Rights**

Post Designation:

ADMINISTRATIVE OFFICER GRADE 12

1x Posts:

Windhoek

Salary Scale:

N\$99 633-119 501

Benefits:

Housing Allowance: N\$10 464. p.a

Transport Allowance: N\$7 680 p.a

Minimum Requirements: Grade 12 Certificate (NQF L3) with minimum of (20 points over 5 subjects including a minimum E symbol in English).

Additional Requirements: Computer literacy with sound knowledge on Microsoft Word and Excel will serve as an advantage.

Key Responsibilities:

- Handling of licence applications;
- Perform updates on the Landfolio database;
- Perform any other duties as may be delegated.

Enquiries:

Ms. Paulina Angala and Ms. Rebeka Naboth (Tel: 2848111)

NB: Kindly note that all foreign qualifications should be evaluated by the Namibian Qualification Authority (NQA). All Public Servants should forward their applications via their respective Human Resources Departments.

Completed Public Service of Namibia Applications (on form 156043 obtainable at all Government Offices) together with a comprehensive Curriculum Vitae and certified copies of educational qualifications must be submitted to:

The Executive Director
Ministry of Mines and Energy
Private Bag 13297, Windhoek

OR

Hand delivered:
Ministry of Mines and Energy
4TH Floor

Closing Date: 06 April 2020

Only shortlisted candidates will be contacted and no documents will be returned to unsuccessful candidates.

